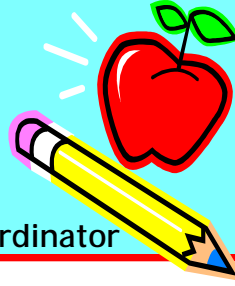




To: Parents of Montessori,  
Pre-K-4, K, 1-5  
From: Sr. Jennie Jones  
Principal  
Mrs. M. Davis  
Elementary School Coordinator



St. Mary's Academy  
New Orleans, LA 70126

October 1, 2009

## ST. MARY'S ACADEMY ELEMENTARY

ARRIVAL FOR SCHOOL - 7:35 A.M.  
CLASSES BEGIN AT 7:40 A.M.  
DISMISSAL IS AT 2:45 P.M.



### **BEFORE AND AFTER SCHOOL CARE**

Sign up in the school office today.

(Prices do not apply to Pre K4 students)

7:00 A.M. - 7:35 A.M. - \$2/day or \$8/week

3:00 P.M. - 5:30 P.M. - \$7/day or \$30/week

**Our Morning Care does not begin until 7:00 A.M.**

**THERE IS NO SUPERVISION BEFORE 7 A.M.**

**DON'T DROP YOUR KIDS OFF BEFORE 7A.M.**

Elementary parents are asked to drive to the front of the school and drop off students. At the 2:45 p.m. dismissal, parents are asked to wait at the second stop to get students. Montessori and Pre-K4 parents are to go to the classrooms to get students. **PLEASE DO NOT DISTURB THE CLASSES BEFORE 2:45 P.M.**

Parents are always welcome and are asked to report to the office (B-13) for a pass before going to any class. On rainy days, parents should drive to the front of the school, park, and get the students from the classrooms.

Parents are asked to come to the office to get students for early dismissal. This is an effort to keep our students safe. Thanks for your cooperation. Early dismissal is before 2:30 P.M.

**No students will be released from classes in grades K to 5 between 2:30 P.M. and 2:45 P.M.**

Students arriving after 7:40 a.m. must obtain a pass from the office to be admitted to class.

### **TARDINESS**

Students are tardy after the 7:48 a.m. bell rings, as noted on page 14 of the handbook.

For the safety of your children, when the tardy bell has rung, parents of students in Montessori, PreK 4, Kindergarten, and 1<sup>st</sup> Grades are to report to the office with an adult or older sibling to sign in and obtain an admit pass from the office. Please do not drop your children off to go to their classrooms unsupervised.

Students in 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup> grades must report to the office to obtain an admit pass after 7:48 a.m. These students are not to report directly to their classroom. They will be directed to the office to obtain a pass. The office is located in Building B-13.

### **EMERGENCY INFORMATION**

It is very important that your contact information remains updated with the school offices. In the event of illness or accident, reaching a parent is very important. After the initial phone call attempt is made, we proceed to call the next person listed on the emergency form.

Please call the office or send a note with any changes to your contact information.

It is also important to remember that the names you provided as emergency contacts and persons allowed to pick up your child cannot be altered without written documentation.



### **SCHOOL MASS**

The elementary school will attend Mass at the Motherhouse on Thursday, Oct. 15, 2009, at 9:00 a.m. Students in grades K to 5<sup>th</sup> will attend the Mass.

## FACULTY MEETING

THERE WILL BE AN ELEMENTARY SCHOOL  
FACULTY MEETING ON TUESDAY,  
OCTOBER 13, 2009.  
PRE-K DISMISSAL IS 2:30 P.M.  
GRADES K TO 5 DISMISSAL IS 2:45 PM

***THERE IS NO AFTER CARE ON THIS DAY!***

**FACULTY MEETINGS FOR THE  
ELEMENTARY SCHOOL  
IS CHANGED FROM THE 3<sup>RD</sup> FRIDAY OF  
THE MONTH TO THE 3<sup>RD</sup> TUESDAY OF  
THE MONTH.  
OCTOBER'S DATE IS DIFFERENT DUE TO  
REPORT CARD CONFERENCES.**



## READING TIME

Cultural Care Library Donors will read to the students in  
Grades PreK to 3<sup>rd</sup> on Thursday, Oct. 8<sup>th</sup>.

## REPORT CARDS

Students will be dismissed at 12:30 p.m. on  
Tuesday, October 20, 2009 in preparation for  
Report Card Conferences.

Conferences will be held from 1:00 to 6:00 pm.  
More information will be in the next newsletter.

## FIRE SAFETY MONTH

October is Fire Safety Month. Do you have a plan?  
Be prepared for any fire incident!  
Practice an evacuation plan and have fire  
extinguishers on hand.

## TECHNOLOGY FEE REMINDER

Students in grades K to 5<sup>th</sup>  
Reminder your Technology Fee is due by Oct. 1, 2009.  
The fee per family is \$200.00



## VOLLEY FOR THE CURE

October is Breast Cancer Awareness Month. The  
SMA Volleyball Team is participating in the "Volley for  
the Cure". On Monday, Oct. 5, 2009, SMA will play  
against McDonogh #35 beginning at 4:15 pm in Austin  
Place. Every dollar raised will be donated to the Susan G.  
Komen Foundation for breast cancer research.

On Monday, Oct. 5<sup>th</sup>, those students who  
purchased the pink Volley for the Cure t-shirts will be  
allowed to wear jeans and tennis shoes with their shirt  
(grades 4 and 5). Students in grades PreK 3 to 3<sup>rd</sup> grade  
will be allowed to wear a pink shirt with jeans and tennis  
shoes for a donation of \$2.00. All donations are to be sent  
to the homeroom teacher.

Admission to the game is \$2.00 for students and  
\$5.00 for adults.

Please come out and support this endeavor.

## FIELD TRIPS

FRIDAY, OCT. 2<sup>ND</sup>  
PREK 4      LOWE'S HOME IMPROVEMENT STORE  
(READ & I-10)      9AM TO 12 NOON

FRIDAY, OCT. 23<sup>RD</sup>  
PREK 4      PUMPKIN PATCH IN HAMMOND, LA.

St. Mary's Academy is committed to a talented and diverse  
student population and welcomes students of any race, color,  
religion, national and ethnic origin. St. Mary's Academy does  
not discriminate in its educational and admission policies,  
financial aid, athletic or other programs and activities.